

Lycoming County Library System Board Minutes

12:00pm Tuesday February 15, 2022

In-person at James V Brown Library

Present: Barbara McGary, Kristin Caringi, Ben Brigandi, Christie Foresman, Diane Schneck, Doug Harkness, Tricia Shipman, Rick Mirabito, Diane Eck, Larry Stout, Dennis Correll (for Konkle)

Absent: John Confer, Rosemary Holmes

Call to Order: Diane Eck called the meeting to order at 12:01pm.

Consent Agenda: Diane asked for a vote to accept the consent agenda. There was discussion on the following items:

- Administrators report - Barbara
 - Governor Wolf's proposed budget
 - We will receive level funding. There is an increase of 1 million included in the budget however, this will only go to the 7 districts that are currently under \$200,000. Barbara has contacted PaLA, the Governor's council, and the legislative committee about the increase only being shared by 7 districts. Barbara asked the board to reach out to Jeff Wheeland to ask him to support a \$11.28 million dollar budget proposal.
 - State funds – The system is eligible to apply for up to \$42,090 from the Commonwealth of Libraries. If awarded this will result in over \$6000 in collection material for each of the member libraries.
 - County funds – The system has the opportunity to apply for \$500,000 in needed projects for county libraries. The intent to apply is due to the county at the end of February.
 - County reporting
 - We are working to find an acceptable way to communicate the importance of the county libraries to the commissioners. Commissioner Metzger is open to learn on a regular basis about the programs and services that we offer in depth but in small bites. Reports will be sent to the commissioners once a month. Commissioners should also be invited to library events.
 - Strategic Plan
 - Kristin will be connecting with the Library Directors and Treasurers to review finances and develop five-year fiscal plans.
- Financial report – Kristin
 - Kristin presented the 2022 LCLS budget at \$143,801. Internet fees have decreased due to the closing of Cogan House. Polaris, D & O insurance, and Power Library fees have all increased.
 - Larry made a motion to accept the 2022 budget, second by Diane. All approved, motion carried

Motion was made to accept the consent agenda by Rick and seconded by Christie. All approved, motion carried.

IT Update: Doug provided a technology report for all the member libraries:

- Konkle – Installed new Synology Router for CIPA (Children's International Protection Act) and fixed issue with printer
- Muncy – Installed Windows Updates on all the public computer and moved all the computers to get ready for construction project.
- Montgomery – Renewed website domain name for 5 years, replaced faulty scanner.
- Hughesville – Installed Windows updates, set up private document scan for Kathy and ordered to computers for the library.
- Jersey Shore – Installed Synology Router for CIPA, installed Windows updates.

- JVB – Filed erate form 470, filed erate for 470 category 2 to renew network licensing, obtained quotes for active Directory Server and software, tested software from Techsoup to replace Deep Freeze, worked on security policy with Intrada, worked on training program for Google Workspace.

Education Component:

- Barbara presented a power point overview about Authentic Communication. This included information on different types of communication including: Mindful, Emotionally Intelligent, Psychologically Safe, and Collaborative.

Member Library Updates:

- **Montgomery** – Larry reported that things are running smoothly at the library. He reminded the board that the library is in the heart of the neighborhood in Montgomery. Debbie Stine has left the board and new board members have begun their terms. The focus of the new board will be to discuss fundraising.
- **Konkle** – Dennis reported for Rosemary. They are in the middle of their construction campaign. They have upped their goal to \$425,000. They are meeting with the architect this week. A thank you was passed to Muncy for the book spinners. BBT (Truitts project) will be cleaning and painting the Friends area of the Konkle Library
- **JVB** – John Confer will be the new representative to the LCLS board from James V Brown.
- **Muncy** - Diane reported construction has begun. The handi-cap bathrooms have been completed. The next step is the elevator. The library will be closed from February 21st thru February 26th for the elevator installation. They have two new toddler programs and a new teen/tween comic club. They are participating in Raise the Region in March and their annual appeal will be sent out on March 1st.
- **Hughesville** – Christie reported that all the children and teen programs are up and running. They are also participating in Raise the Region. There were new computers installed at the library.
- **Jersey Shore** – Diane reported that Charlene is excited about this years Summer Learning program and has already contacted the local public pool to see if they can kick off Summer Learning there. The community room is back open. Patrons love the new e-mag app and Charlene is going to teach classes on how to use it. They have two new members on their board.

Upcoming meeting dates and locations: 12:00pm on April 19th in the Lowry room and James V Brown.

Diane adjourned the meeting at 1:40pm

Respectfully submitted by Karen Confer