

Lycoming County Library System Board Meeting

August 12, 2025, at noon

In-person at the James V. Brown Library, 19 East Fourth Street, Williamsport, PA 17701 and virtually via Zoom

Trustees Present: Diane Eck, President; Christie Foresman, Vice President; Larry Stout Treasurer; Ben Brigandi, Secretary; Dennis Correll, Commissioner Mark Mussina

Trustees Present Virtually: John Confer

Trustees Absent: Diane Schneck, Patricia Shipman

System Staff Present: Amy Resh, System Administrator; Kristin Caringi, CFO& COO, Nina Riggle, Executive Assistant

Guests: Amber Adams, Montgomery Area Public Library; Robbin Degeratu, James V. Brown Library; Robert Weaver, Dr. W.B. Konkle Memorial Library; Keely Hitchens

Virtual Guests: Charlene Brungard, Jersey Shore Public Library; Canda Fogarty, Dr. W.B. Konkle Memorial Library

Call to Order: Diane Eck called the meeting to order at 12:02 PM.

Public Comment:

- Keely Hitchens had a public comment regarding a Statement of Concern of Library Resources.

Correspondence:

- None

Review of Minutes: Dennis Correll made a motion to approve the June minutes. Christie Foresman seconded the motion. All approved. Motion carried.

Financial Report: Kristin Caringi

Highlights:

- The third quarter aid payment was disbursed in July. The fourth quarter payment will be sent out in October, after the County payment is received.
- Total cash as of July 31, 2025 was \$370,603.37.
- Commissioner Mark Mussina motioned to accept the Financial Report. Christie Foresman seconded the motion. All approved. Motion carried.

System Administrator's Report: Amy Resh

Highlights:

- The Lycoming County Library System's permanent Book Walk opened in Trout Run Park and was publicized by the Williamsport Sun Gazette and WNEP.
- The second permanent Book Walk will be installed at Youngs Woods Park in Williamsport in 2026.
- The candidate for the Youth Outreach Professional position declined the position. The position will be republished in the Sun Gazette, lclspa.org, and Webb Weekly.
- At the Directors' Meeting on July 28, the directors reviewed materials for the third quarter advocacy push. The materials were shared at the board meeting. Trustees should reach out to the System Administrator with any changes.
- The LCLS advocacy presentation schedule is as follows:
 - September 9 – Jersey Shore Public Library
 - September 10 – Hughesville Area Public Library
 - September 18 – James V. Brown Library
 - October 7 – Montgomery Area Public Library
 - December 16 – Muncy Public Library
 - January 14, 2026 – Dr. W.B. Konkle Memorial Library
- The System Administrator is preparing for a September Commissioner Meeting presentation in early September. Libraries should begin to think about what they want shared from their summer learning program.

- In June, 9,156 items were delivered between member libraries
- The repair of Book's Bus was completed in early June.
- The Bookmobile temporarily transitioned service to the Storymobile to accommodate required vehicle maintenance.
- The decal on the back of the transit vehicle was repaired.
- The Fall 2025 session of outreach vehicle service will begin in September.
- During the week of October 6, Nicole Rader will visit each member library to present a program in celebration of National Taco Day.
- Doug Harkness completed 42 work orders for system member libraries.
- Marci Hubler is placing an order for barcode labels, updating and troubleshooting Polaris and completing original cataloging.
- Wendy Durant is selecting eMaterials and continues to do copy cataloging for different formats.
- Dana Brigandi worked ahead on LCLS newsletters and press releases highlighting National Library Card Sign Up Month in September.
- If every resident in Lycoming County had a library card, they all would have saved \$38.80 each with their library card.

Committee reports:

- Finance Committee
 - The Finance Committee reviewed four funding formula options and has proposed no radical changes to the funding formula for 2026.
 - Many of the parameters suggested for the funding formula would create volatility in funding received by member libraries from year to year. These parameters exhibit big gains and huge losses from year-to-year.
 - The State determines municipalities of services. Changing claimed municipalities can take at least a year and a half to three years.
 - A discussion followed about funding throughout the state and county.
 - Christie Foresman motioned for the System to mirror the 2025 funding formula to prepare the 2026 funding formula. Dennis Correll seconded the motion.
 - John Confer reminded the board that the system used cash reserves in 2024 for the 2025 funding formula. All member libraries will lose funding without an increase in State or County Aid.
 - All approved. Motion carried.

Old Business:

- Dr W.B. Konkle Memorial Library 2024 Deficiency Review, Robert Weaver
 - The waiver form was changed to not request information about continuing education. No waiver is need for the Dr. W.B. Konkle Memorial Library.
 - Canda Fogarty has completed 8.5 hours of continuing education for 2025.

New Business:

- None

Announcements:

- Montgomery Area Public Library had 1,513 patrons participate in their Summer Learning Program.
- Jersey Shore Public Library brought Shore-o-poly for all to see. They could potentially make \$27,000 from this fundraiser and will be selling the games at the Jersey Shore High School Football games.

Dennis Correll motioned to adjourn the meeting. Ben Brigandi seconded the motion.
The meeting was adjourned by Diane Eck at 1:19 PM.

LCLS Board Meeting dates in 2025: October 14th, December 9th at noon at the James V. Brown Library.

Respectfully submitted by Nina Riggle