

Lycoming County Library System Board Meeting
June 9TH 2026, at noon
In-person at the James V. Brown Library, 19 East Fourth Street, Williamsport, PA 17701, and
virtually via Zoom

Trustees Present: Ben Brigandi, President; Christie Foresman, Vice President; Dennis Correll, Treasurer; Diane Schneck, Secretary; Diane Eck; John Confer; Tricia Shipman

Trustees Present Virtually: Mike Bender

Trustees Absent: Commissioner Mark Mussina

System Staff Present: Amy Resh, System Administrator; Kristin Caringi, Chief Financial Officer, Marci Hubler, Polaris Systems Administrator; Allison Panczyszn, Executive Assistant

Guests: Tom Zimmerman, Friends of the James V. Brown Library; Penny Johnson, Hughesville Area Public Library; Liz Mahaffy, Baker Tilly

Virtual Guests: Charlene Brungard, Jersey Shore Public Library; Amber Adams, Muncy Public Library, Brette Confair, James V. Brown Library

Call to Order: Ben Brigandi called the meeting to order at 12:02 pm

Public Comment:

- None

Correspondence:

- A Thank You card from Dennis Correll was passed around to all the Trustees.

Review of Minutes: Christie Foresman motioned to approve the April 2026 minutes. Dennis Correll seconded the motion. All approved. Motion carried.

Financial Report: Kristin Caringi

Highlights:

- Liz Mahaffy was present as a representative of Baker Tilly to present the 2025 Audit Report
- Christie Foresman motioned to approve the 2025 Audit Report. Dennis Correll seconded the motion. All approved. Motion carried.
- The timeline for the next aid payment will be at the end of Quarter Two, with a hopeful payment by the end of July.
- Ben Brigandi will follow up with Commissioner Mark Mussina about when the Aid documents are due.
- Diane Eck motioned to approved the Financial Report. Diane Schneck seconded the motion. All approved. Motion carried.

System Administrator's Report: Amy Resh

Highlights:

- Amy Resh attended the OCL Statewide Gathering, where she attended sessions on proposed changes to Regulations and a Review of the Future Role of Public Libraries in Pennsylvania 2025 study.
- Advocacy sheets were given to County Commissioners to highlight positive details about member libraries, as well as the challenges the libraries are facing due to funding cuts. Summer Learning TABs were also distributed.
- An update was given on Outreach vehicles, with our new Adult Outreach Professional, El Rossman, having finished her training and starting her regular routes. Our Youth Outreach Professional, Melody Costa, is finishing up her training and will be on the road soon.

- Diane Eck motioned to approve the System Administrator's Report. Dennis Correll seconded the motion. All approved. Motion carried.

Committee reports:

- Ben Brigandi proposed the creation of a Finance Committee, which would meet bi-monthly starting in July.
- Dennis Correll, John Confer and Tricia Shipman all volunteered to be a part of this committee. Kristin Caringi will also sit in on these meetings.

Old Business:

- None

New Business:

- SPARK Integrated Library Software Proposal
 - Amy Resh proposed to the Board that the system migrate from Polaris to SPARK in the first quarter of 2027
 - Resh detailed the benefits of switching to a new Integrated Library Software
 - All six LCLS Library Directors voted to switch to SPARK at their May meeting.
 - Diane Eck motioned to switch from Polaris to SPARK in 2027. Dennis Correll seconded the motion. All approved. Motion carried.
- Service Area Policy Draft
 - Amy Resh presented her draft for the Service Area Policy, which all Library systems are required to have, per the Governor's Advisory Council guidelines.
 - Resh noted that a vote on approval of the Draft was not required at this time.
- 2027 Lycoming County Grant funding request
 - Resh proposed that the system request level funding from the County in 2027.
 - John Confer suggested the creation of a committee to create an organized approach to the County Commissioners when making additional funding requests.

Announcements:

- James V. Brown Library gave an update on upcoming events including Summer Learning Kickoff, Boots and Brew and the Annual Gala.
- Muncy Public Library announced 38 summer programs, several of which are in conjunction with the Montgomery Area Public Library, including Summer Alive park days.
- Jersey Shore Public Library announced they already have 350 sign ups for Summer Learning, as well as a Little League watch party coming up this August.
- Hughesville Area Public Library are still having AC/HVAC issues, which has already forced an early closure due to heat.
- Dr. W.B. Konkle Memorial Library recently hosted an Art at the Library Event, and networked at the Art at the Montoursville High School event.
- The NCLD will be hosting a fundraising training on June 10th with guest Chad Barger.

Diane Eck motioned to adjourn the meeting. Dennis Correll seconded the motion. All in favor. Motion carried.

The meeting was adjourned by Ben Brigandi at 1:20 pm.

An executive session followed the public meeting.

LCLS Board Meeting dates in 2026: August 11th, October 20th, and December 8th at noon at the James V. Brown Library

Respectfully submitted by Allison Panczyszyn