Lycoming County Library System Board Meeting
August 11th, 2026, at noon
In-person at the James V. Brown Library, 19 East Fourth Street, Williamsport, PA 17701, and virtually via Zoom

Trustees Present: Ben Brigandi, President; Christie Foresman, Vice President; Dennis Correll, Treasurer; Diane Eck; Tricia Shipman, Commissioner Mark Mussina

Trustees Present Virtually: John Confer, Mike Bender

Trustees Absent: Diane Schneck, Secretary

System Staff Present: Amy Resh, System Administrator; Kristin Caringi, Chief Financial Officer; Allison Pancyzsyzn, Executive Assistant

Guests: Andrew Henley, James V. Brown Library; Penny Johnson, Hughesville Area Public Library; Tom Zimmerman, Friends of the James V. Brown Library; Annie Ullman, Plunketts Creek Township; Patricia Johnson, Plunketts Creek Township

Virtual Guests: Amber Adams, Muncy Public Library; Margaret Mathis, Montgomery Area Public Library; Canda Fogerty, Dr. W. B. Konkle Memorial Library

Call to Order: Brigandi called the meeting to order at 12:05 PM

Public Comment:
- None

Correspondence:
- Brigandi made note of a letter he received from Plunketts Creek Township, which was shared via email with the rest of the Trustees.

Review of Minutes: Correll motioned to approve the June 2026 minutes. Foresman seconded the motion. All approved. Motion carried.

Financial Report: Kristin Caringi
Highlights**:**
- The Lycoming County Library system received their 2nd Quarter funds, and were then disbursed to member libraries. State Aid Funds have been distributed in full to all member libraries. E-rate funds were also received for 2026.
- Guest Johnson from Plunketts Creek Township addressed the change in service, asking many questions. Resh noted that Plunketts Creek Township service is a off-set of the James V. Brown Library, and therefore not a System Board discussion.
- Foresman motioned to approve the Financial Report. Eck seconded the motion. All approved. Motion carried.

System Administrator's Report: Amy Resh
Highlights**:**
- Resh noted the changes from the Office in Commonwealth Libraries in regards to the Waiver Assessment process, and that as of right now, the System will not need to apply for one for 2025.
- Outreach is currently looking for a new Bookmobile driver, however, the fall schedule is being planned with 100% of county municipalities once again being reached.

- The grant application for the System's consulting project was submitted, with a decision to be made in the fall.
- Correll motioned to approve the System Administrator's Report. Foresman seconded. All in favor. Motion carried

Committee reports:

- Finance Committee
    - The committee met to discuss whether changes to the funding formula would be made for next year, however the committee agreed to keep the formula the same. It was noted that state aid would be level in 2027.
- Community Approach Committee
    - The committee met to discuss the ways the System currently interacts with the community and what could be done to improve it. Confer noted that the committee was created to ensure that the System approached the County Commissioners as intentionally as possible.
    - Mussina feels that the Commissioners presentations, given by Resh are well-received and on-point. He also noted that he is optimistic that the System will receive level county aid next year.

Old Business:

- Service Area Policy
    - Resh noted that she received no comments, questions or concerns before the vote on the draft. However, Eck brought up a concern from the Jersey Shore Public Library board regarding the portion of the policy about ceding unclaimed service areas. It was noted that this policy is required by the Office of Commonwealth Libraries and the process was created by the Governor's Advisory Council.
    - Confer motioned to approve the Service Area Policy. Correll seconded. The motioned received five votes in favor and three votes opposed. Motion passed.
- Member Library Deficiency Plan – Update
    - An update was given on the Montgomery Area Public Library Director's education plans to meet the State and System Requirements. The Director is currently scheduled to meet these requirements in the spring of 2027, which would require the system to apply for a waiver.
    - A handful of options were given to ensure that the System would not need to apply for a waiver, with the most popular option being the hiring of an interim Director until the current Director finishes her degree. Bender will give an update in mid-September on the progress of finding and appointing this interim Director.

New Business:

- None

Announcements:

- The Jersey Shore Public Library had a record-breaking Summer Reading this year. They are in the process of hiring a new Director, with a candidate being proposed to the Board at the August 11th meeting. Their current Director's last day is August 20th.
- The James V. Brown Library's annual Gala is on September 10th, with author Bruce Holsinger attending in person. The Friends of the Library will be hosting their Fall Book Sale from September 17th through 19th.
- The Montgomery Area Public Library will be hosting an Open-Air Book Fair on August 22nd, with 41 authors signed up to attend, as well as a representative from 30 West Publishing.

- The Muncy Public Library had their sixth annual Firefighter event, to great success. They also had 49 Summer Reading programs this year, many of which were in partnership with the Montgomery Area Public Library.

Foresman motioned to adjourn the meeting. Eck seconded the motion. All in favor. Motion carried.

The meeting was adjourned by Brigandi at 1:17 PM.

LCLS Board Meeting dates in 2026: October 20th, and December 8th at noon at the James V. Brown Library

Respectfully submitted by Allison Panczyszyn